

SHANTINIKETAN BUSINESS SCHOOL

MANDATORY DISCLOSURES

1. Name of the Institution:

SHANTINIKETAN BUSINESS SCHOOL

22/3, MHASALA, NEAR UPPALWADI, KAMPTEE ROAD, NAGPUR- 440026(M.S.)

INDIA, TELEPHONE: 0712 2954568, MOBILE: 9923300964, E MAIL

inf@sbseeducation.org, WEBSITE www.sbseeducation.org

2. Name and address of the Society:

SHANTINIKETAN BAHU-UDDESHIYA SANSTHA, SADODAY PLAZA, NEAR

RAM MANDIR, C.A. ROAD, NAGPUR-440018,PHONE: 0712-2954568, E MAIL :

shantiniketancolleges75@gmail.com

3. Name of the affiliating University:

RASHTRASANT TUKDOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR

4. Management Committee (Shantiniketan Bahu-uddeshiya Sanstha)

S.N.	Name	Position
1	Mr. Vinod Chhangani	President
2	Mr. Ritesh Chelani	Vice-President
3	Mr. Ejaz Ahmad	Secretary
4	Mr. Ashish Chhangani	Treasurer
5	Mr. Aqueel Ahmad	Member
6	Mr Kishor Chhangani	Member
7	Ms. Rubina Ahmad	Member

5. College Development Committee

SHANTINIKETAN BUSINESS SCHOOL, NAGPUR

College Development Committee

(As per Sec. 97 of Maharashtra Universities Act 2016)

(a)	Chairman of Management (or his nominee)	Mr. Vinod Chhangani
(b)	Secretary of Management (or his nominee)	Mr. Ejaz Ahmad
(c)	Head of the Department	Ms. Nafeesa Anjum
(d)	Member (Teaching Staff)	Ms. Vishranti Raut Mr. Ketan Dharkar Mr. Sushant Gaikwad
(e)	Member (Non-Teaching Staff)	Mr. Vinod Dubey
(f)	Local members representing different fields of the areas, nominated by the management	Dr. Vinayak Deshpande (Renowned Economist) Mr. Dilip Kamdar (Renowned Entrepreneur) Dr. Sreehari Chava (Renowned Researcher)
(g)	Coordinator IQAC	Ms. Payal Kango
(h)	President & Secretary of College Students Council	Mr. Shashikant Patle Ms. Pooja Nikhare
(i)	Principal (as Member Secretary)	Mr. Vivek Katare




Officiating Principal
Shantiniketan Business School
Nagpur

6. Nature and Extent of involvement of Faculty and students in academicaffairs/improvements:

This process is bottom up but driven by the management. The nature and extent of involvement of faculty and students is as under;

The Principal calls for a meeting of all the faculties who have the areas of responsibilities in administrative matters well defined. The annual academic and co-curricular activities planner is designed in a meeting of the faculties by involving their participation and suggestion. Since each faculty has a defined area, they are required to present their areas of activities planned for the ensuing academic year. These faculties in turn work with the team of students who have registered themselves in various committees. For example students of the placement committee work in consultation with the placement officer. Students of the entrepreneurship cell committee work under the guidance of the faculty in-charge. Similarly there are committees for sports and cultural activities and also for seminar and workshops. The compositions of the committee have students from all the classes of all the courses. These students plan for the future course of action for the committee for which they are registered and submit it to the faculty in-charge. The faculty in-charge then submits the same to the Principal. Finally the principal then gets the planner approved in the College Development Committee meeting. Thus there is participatory system of execution. Complete autonomy is given to the Principal by the College Development Committee and the Governing Body.

The management and Institute work together to formulate quality policy based on the inputs and the feedback, bench marking and evaluating the results and quality of the students passing out from the Institute. The management provides financial resources, make provision for quality infrastructure and reviews the progress of the Institute. The Principal provides the leadership and is the member-secretary of the College Development Committee.

The members of the faculty work to implement quality policy by the following ways.

- i) Undertaking the quality policy and intimating the quality objectives to students.
- ii) Giving inputs for designing and revising quality policy at various forums e.g. fortnightly subject meetings, faculty meetings or such other forums.
- iii) Completing the course as per the course plan in a stipulated time as per the university norms by using best of the methods.
- iv) Help in improving the curriculum and planning the delivery of content.
- v) Communicate with students for their personality development and academic pursuits.
- vi) Participating actively in research activities.
- vii) Working as a mentor and counselor for the students in their curricular and extracurricular development.
- viii) Being a role model for students.

7. Mechanism/ Norms and Procedure for democratic/ good Governance

The Institute has a governing body as per the norms of AICTE.

However, the required day to day working of the Institute is governed by the College Development Committee. The College Development Committee hosts a meeting quarterly for budget approvals and approval for construction, recruitment and compliance matter of various bodies governing the Institute.

The request or the requirement from the students is put up to the faculty in-charge. The faculty in-charge in turn puts the proposal before the head of the Institution. The head of the institution for such matters and also any other administrative matters dispenses off the said responsibility either by the resources sanctioned as petty cash allowance or vide note-sheet put before the Secretary and or Treasurer. These note sheets are 1st approved by the Guardian Director. The head of the institution conducts a monthly internal audit of the petty cash allowance which is then submitted to the accounts department at the head office for internal audit and then external audit.

8. Programmes

Name of Programmers approved by AICTE:

1. MBA (Affiliated to RTMNU Nagpur)

- Total number of Courses: 1
- Name : MBA
- Number of seats : 108
- Duration : 2 YEARS
- Fee : Rs. 77500